

Assistant Technical Director

THE PUBLIC THEATER is theater of, by, and for all people. We are seeking a skilled and enthusiastic Assistant Technical Director to join a tight knit, dynamic team. The Public's wide breadth of programming includes an annual season of new work in six venues including Shakespeare in the Park at the Delacorte Theater in Central Park. The Public continues to create the canon of American theater and is currently represented on Broadway by the Tony Award-winning musical Hamilton by Lin-Manuel Miranda. Our programs and productions can also be seen regionally across the country and around the world.

The Assistant Technical Director will report to the Technical Director and work closely with other department staff to coordinate the scheduling, budgeting, and construction for multiple shows in 6 theaters. They will work directly with designers, directors and the rest of the production department to ensure that scenery meets the needs of the design as well as the budget in a safe and efficient manner.

The Public is committed to creating a diverse and inclusive environment and is proud to be an equal opportunity employer. Applicants from populations underrepresented in the theater field are strongly encouraged to apply.

Essential Duties and responsibilities:

- Generate working drawings for scenic elements and room configurations
- Calculate, design, and execute weight bearing methods for scenery build and install
- Design and execute safe configuration and rigging for all moving and rigged set pieces
- Ensure safe and conscientious working conditions and environments
- Generate and maintain scenery budgets
- Supervise show builds and load-ins
- Develop and manage work schedules for the scenery department
- Train freelance crew as necessary
- Promote a collaborative, inclusive, and respectful working environment
- Work some late nights and weekends

Requirements:

- 2+ years of theater experience managing people and running crews
- Experience in creating, working with, and maintaining budgets
- Comprehensive knowledge of scenery technologies, processes and equipment
- Proficient in technical theater construction, rigging, and safety
- Experience with automation preferred.
- Proficient in AutoCAD is required– knowledge of Vector Works a plus
- Proficient in common computer skills including Excel, Word, and Acrobat
- Calm demeanor and interpersonal skills
- Strong organization, communication, and multi-tasking skills
- Ability to work under pressure in a fast-paced environment overseeing multiple projects at once.

All qualified applications will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, ability, age, or veteran status.

Please send cover letter, resume, and salary expectations to jobs@publictheater.org