

POSITION:

Chief Financial Officer

ORGANIZATION:

The Public Theater

ABOUT THE ORGANIZATION:

The Public Theater is a theater of, by, and for all people. Artist-driven, radically inclusive, and fundamentally democratic, The Public continues the work of its visionary founder Joe Papp as a civic institution that engages, both on-stage and off, with some of the most important ideas and social issues of today. Conceived over 60 years ago as one of the nation's first nonprofit theaters, The Public has long operated on the principles that theater is an essential cultural force and that art and culture belong to everyone. Under the leadership of Artistic Director Oskar Eustis and Executive Director Patrick Willingham, The Public's wide breadth of programming includes an annual season of new work at its landmark home at Astor Place, Free Shakespeare in the Park at the Delacorte Theater in Central Park, The Mobile Unit touring throughout New York City's five boroughs, Public Forum, Under the Radar, Public Studio, Public Works, Public Shakespeare Initiative, and Joe's Pub. Since premiering HAIR in 1967, The Public continues to create the canon of American theater and is currently represented on Broadway by the Tony Award-winning musical *Hamilton* by Lin-Manuel Miranda. Their programs and productions can also be seen regionally across the country and around the world. The Public has received 59 Tony Awards, 169 Obie Awards, 53 Drama Desk Awards, 54 Lortel Awards, 32 Outer Critic Circle Awards, 13 New York Drama Desk Awards, and 6 Pulitzer Prizes.

Learn more about The Public Theater at <https://www.publictheater.org/>

ABOUT THE POSITION:

The Public Theater is seeking a Chief Financial Officer to lead the company's vital finance function. Reporting to the Executive Director and serving on the executive team, the CFO will oversee financial strategy, operations and compliance during a time of exciting growth. In partnership with the executive team, the Board, and other leaders of the organization, the CFO will capitalize on opportunities and proactively address challenges to ensure The Public is able to advance its work on the local, national, and international levels.

As the leader of the finance function, the CFO will manage a team of 9 and an overall budget of \$57M+ to oversee forecasting, reporting, financial analysis, accounting, and budgeting. The CFO will advise and partner with teams across the organization to further develop budgeting and financial planning abilities by providing financial expertise, establishing strong systems, refining processes, and developing strong financial literacy to ensure accountability and ownership organization-wide. The CFO will ensure the highest standards of financial management and guide how the company manages earned and contributed revenue, expenses and cash flow in an inherently dynamic performing-arts environment.

This is an exciting opportunity for a collaborative and seasoned financial leader who is passionate about using the arts to promote inclusivity, democracy and social justice.

Key Responsibilities:

Organizational Leadership & Strategy

- Partner with the executive team to manage a 10-year financial plan, including the launch of a capital campaign designed to significantly increase contributed revenue
- Advise the ED and executive team on the organization's financial performance and long-term financial planning
- Report financial information and trends to the Board and manage relationships with the Board's Executive, Finance, and Audit committees
- Partner with the ED and executive team on key strategic issues and decisions, informed by rigorous financial analyses, risk assessments, "what if" scenario modeling, and due diligence
- Shape an organization-wide culture of financial accountability, empowering leaders to take ownership of their team's budgeting and financial needs
- Foster a culture that encourages both growth and innovation and supports diversity, equity and inclusion throughout the organization and the work

Financial Management

- Manage all finance and accounting functions, including day-to-day financial reporting, working capital/cash management, FP&A, financial controls and risk management
- Develop and manage dynamic financial and business planning models, along with performance metrics, that drive the development of monthly and quarterly reports and the annual budgeting process
- Plan for the best allocation or investment of the significant revenues from HAMILTON
- Ensure effective and compliant business operations, where risk is evaluated and mitigated on an ongoing basis
- Recognize and anticipate opportunities and challenges related to financial systems and processes
- Establish strong external relationships and negotiate with creditors, service providers, and other financial entities
- Ensure all financial audits and related filings are completed on-time and in good standing

Team Management

- Lead a team of 6+ across the the Finance and Accounting departments
- Communicate a compelling vision and strategy for the finance function as well as the team and individual goals to drive successful execution of that strategy
- Manage and mentor a highly effective and diverse team to achieve ambitious results, supporting a high standard of excellence and accountability
- Support team members' learning, development, and career growth
- Build a team culture of optimism, excellence, transparency, and adaptability in a rapidly changing environment

CANDIDATE REQUIREMENTS:

The ideal candidate will possess the following qualifications:

- 15+ years of financial leadership experience
- At least 5 years experience leading the finance function for a rapidly growing organization
- Exceptional strategic and analytical skills, including financial planning, forecasting, modeling and data analysis
- Track record of providing enterprise-wide financial planning and analysis to support decision-making, budget development and budget management
- Demonstrated ability to build relationships with and engage diverse, high-level board members and senior team leaders
- Demonstrated ability to translate big picture strategy into workable finance processes and systems for day-to-day operations
- Track record of success in leading and mentoring high-performing teams
- Ability to lead during periods of change, with a sense of calm, optimism, and pragmatism
- Capacity to thrive in a fast paced, complex organization, working with teams that have competing priorities and unpredictable schedules and agendas
- Strong communication skills; confidently and clearly conveys information and the rationale for decisions
- Takes a teaching orientation when working with others; able to translate complex information and empower others to utilize financial information when making decisions

LOCATION: New York, NY

COMPENSATION AND BENEFITS:

Salary and benefits will be competitive and commensurate with experience.

QUALIFIED INDIVIDUALS, PLEASE APPLY:

<https://www.on-ramps.com/jobs/1821>

The Public is committed to creating a diverse and inclusive environment and is proud to be an equal opportunity employer. Applicants from populations underrepresented in the theater field are strongly encouraged to apply. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, familial status, sexual orientation, national origin, ability, age, or veteran status.